



PRIVACY NOTICE

Hello, welcome!

We, at Friesen Braun, a limited liability company, registered with the CNPJ under no. 42.846.746/0001-60 and headquartered at Rua Pedro Valaski, 647, Rio Pequeno neighborhood, São José dos Pinhais/PR, CEP 83.085-510 ("organization" or "we"), we understand that privacy is extremely important and the protection of your personal data.

Therefore, through this Privacy Notice, we intend to explain how we treat your information, what your rights are and how you can exercise them.

1. What do you need to know to understand this Privacy Statement?

In order to simplify the reading of this document, we propose some basic concepts for explain:

- **Personal data:** Refers to any information that identifies or may identify a person natural person, such as name, CPF, address, cell phone, email, etc.;
- **Sensitive personal data:** Information relating to natural persons regarding race or ethnicity, religious beliefs, political opinions, trade union membership or organizations of a religious nature, philosophical or political, data relating to health or sexual life, genetic or biometric data;
- **Holder:** The natural person to whom the personal data subject to processing relates, or better you;
- **Processing:** All operations carried out on personal data, such as those related with the collection, production, reception, classification, use, access, copying, transmission, distribution, processing, archiving, storage, erasure, evaluation or control, modification, communication, transfer, diffusion or extraction.



2. What types of personal data does friesen braun process?

We present below what types of data are collected by friesen braun on this platform and for what purposes:

Purposes	personal data	Legal base*
Contact (To serve the quotes)	Contact details - Name, <i>email</i> , cell phone, position, client address,	Consent
Talent pool (Recruitment and selection)	Curriculum - Name, telephone, <i>email</i> , academic background, professional experience, additional courses - Except in specific situations, we will automatically discard resumes that contain sensitive personal data	Consent
Access to the website	Cookies - In accordance with the <i>Cookie Notice</i>	- According to <i>Cookie Notice</i>

* If you wish to revoke your consent, you may, at any time, request such action through the contact indicated in this document.

3. Who does friesen braun share your personal data with?

Personal data may be shared with service providers (website providers, cloud storage, communication and sales applications), as well as other third parties contracted for friesen braun activities, in addition to situations required by law. However, in all cases, the information collected may be shared with third parties only when necessary to fulfill the purposes mentioned in item 2 of this document, as permitted by personal data protection laws.

4. How long will personal data be kept?

Your personal data will only be stored for the period necessary to fulfill the purposes described in this Privacy Notice, unless there are other reasons for its retention, such as legal obligations, exercise of rights, among other possibilities permitted by law. We perform technical analyzes to determine the appropriate retention period for each type of personal data, considering its nature, need and purpose, as well as conservation requirements.



It is worth mentioning that, in the case of talent banks and/or recruitment processes, even if you are not selected, your CV may be stored for up to 2 (two) years at FRIESEN BRAUN.

After this period, it will be properly deleted, without retaining copies or backups.

5. How does friesen braun protect your personal data?

We adopt several security measures to protect your data, including access controls to systems and processing environments, implementation of protection tools and procedures related to information security and privacy. However, we cannot guarantee absolute security, as no system is completely invulnerable. Your cooperation is essential to maintaining a safe environment. If you identify any threat to the security of your data in our relationship, we ask that you contact us through the indicated channels.

6. What are your rights as a holder of personal data?

In accordance with the General Personal Data Protection Law (Law 13,709/2018), you, as the holder of personal data, have certain rights, such as:

- Confirmation of processing;

- Access to data;
- Correction of incomplete, inaccurate or outdated information;
- Anonymization, blocking or deletion of unnecessary, excessive or non-compliant data with the law;
- Data portability to another service or product provider, in accordance with regulations the National Data Protection Authority (ANPD);
- Deletion of personal data, except when provided for by law;
- Information about data sharing;
- Information about the implications of not granting consent;
- Revocation of consent, in accordance with current legislation;
- Opposition to treatment;
- Review of automated decisions.

In request situations, we may need specific information to confirm your identity, in order to guarantee the legitimacy of exercising your rights. This is a security measure to prevent unauthorized access to your data.



7. How do I contact friesen braun about personal data?

If you have any questions about the information in this Privacy Notice or would like to exercise your rights under personal data protection legislation, please feel free to contact us. We have a Supervisor available at the following address:

In charge: Elton Rodrigo Friesen Braun

Contact *email* : elton@friesenbraun.com.br

8. Changes to the Privacy Notice

This Privacy Notice may be changed at any time, if necessary. Therefore, we recommend that you review it periodically for updated information and clarifications.

São José dos Pinhais, August 17, 2023
friesen braun